

MINUTES
SC Board of Architectural Examiners
Board Meeting/Hearing
9:31 a.m., September 28, 2022

Meeting Called to Order

Anthony Lawrence, Vice-Chairman, called the meeting to order at 9:31 a.m. Other members participating were Charles Muldrow (by conference call), Amanda Green and J. Sanders Tate.

Staff members participating in this meeting included Lenora Addison-Miles, Administrator; Alice DeBorde, Program Coordinator; and Stacey Hewson, Advice Counsel. Court reporter was Jamie Barrs (Creel Court Reporting Inc.)

Statement of Public Notice

Mr. Lawrence announced that public notice of this meeting was properly posted at the S. C. Board of Architectural Examiners office, Synergy Business Park, Kingstree Building, on the board website, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Approval of the May 18, 2022 and September 1, 2022 Meeting and Conference Call Minutes

Motion: To approve the minutes as presented. Green/Tate/Approved.

Approval of Agenda

Motion: To move agenda item 10-a after agenda item 7 for discussion prior to the disciplinary hearings. Tate/Green/Approved.

Approval of Excused Absences

Members Brad Smith and James Stevens were not in attendance due to a prior commitments.

Motion: To excuse absences. Tate/Green/Approved.

Reports

Office of Investigations and Enforcement Report

From January 1, 2022 – September 16, 2022, 18 complaints, 2 active and seven closed. The Board accepted this as information.

Investigative Review Committee Report

The following IRC Recommendations were submitted to the Board as a result of the September 14, 2022, IRC meetings:

Case No.	Action
2022-4	Letter of Caution
2022-13	Letter of Caution
2022-8	Formal Complaint
2022-10	Formal Complaint

Motion: To approve IRC recommendations Tate/Green/Approved.

Office of Disciplinary Counsel Report

Board of Architectural Examiners
Board Meeting/Hearing Minutes
September 28, 2022

As of September 26, 2022 thirteen cases have been opened, 12 are pending a hearing and ten have been closed since the last report. The board accepted this as information.

Administrator's Report

Number of Active Credentials by Prefix and Subcategory
Board: ARCHITECT
as of 9/13/2021

Credential	Description	Count
AR	Architect	4515
ARA	Partnership Firm	11
ARB	Business Corporation Firm	121
ARC	Professional Association Firm	63
ARD	Sole Proprietor Firm	21
ARF	Firms	1455
	Sub Total	6186

Licensure Statistics – Active licenses as of 9/20/2022

Number of Active Credentials by Prefix and Subcategory
Board: ARCHITECT
as of 9/20/2022

Credential	Description	Count
AR	Architect	4655
ARA	Partnership Firm	10
ARB	Business Corporation Firm	114
ARC	Professional Association Firm	60
ARD	Sole Proprietor Firm	18
ARF	Firms	1521
	Sub Total	6378

Financial Reports

The board accepted as information the April 2022 Financial Reports.

2023 Board Meeting Dates

Board of Architectural Examiners
Board Meeting/Hearing Minutes
September 28, 2022

The board was reminded of the following 2023 Board Meeting Dates, January 11th ; May 3rd ; September 20th and November 1st.

Board Reports

No Board reports for this meeting.

Projection of Board Finances – Emily Farr, LLR Director and Patrick Jarvis, Director of Finance

Director Farr indicated the agency is required to perform a cash balance review of Boards to ensure fees are sufficient, but not excessive, to cover expenses. She presented a financial overview to the board and recommended a 20 percent reduction in Individual Application fees (from \$105 to \$90); initial licensure fees (from \$85 to \$75) and biennial individual renewal fees (from \$115 to \$100). The board was concerned that this would impact the amount that is transferred to the Education and Research fund. Director Farr indicated that the amount allotted to go into the Education and Research fund would not be affected.

Motion: To accept the proposed fee change as presented. Tate/Green/Approved.

Office of Disciplinary Counsel Hearings

All hearings were recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

2021-30 Robert Kellner

Motion: To go into Executive Session to receive legal advice: Tate/Green/Approved

Motion: To come out of Executive Session: Tate/Green/Approved.

Motion: Accept the MOA, issue a private reprimand and \$500 fine. Green/Tate/Approved.

2018-15 – Randy Ziegler

Motion: To go into Executive Session to receive legal advice: Tate/Green/Approved

Motion: To come out of Executive Session: Tate/Green/Approved.

Motion: Dismiss the case. Tate/Muldrow/Approved.

2021-43 – Forrest Lott

Motion: To go into Executive Session to receive legal advice: Tate/Green/Approved

Motion: To come out of Executive Session to receive additional information from the State: Green/Tate/Approved.

Motion: To go into Executive Session to receive legal advice: Green/Tate/Approved

Motion: To come out of Executive Session: Tate/Green/Approved.

Motion: Find that Respondent did not violate the Practice Act or regulations but that the Board should issue a non-disciplinary letter of caution reminding Respondent that he needs to provide documentation to staff in a timely manner Tate/Amanda/Approved.

2021-24 Hansell Merrill Pasco, Jr.

Motion: To go into Executive Session to receive legal advice: Tate/Green/Approved

Motion: To come out of Executive Session: Tate/Green/Approved.

Motion: While the board recognizes that there is a technical violation, due to extenuating circumstances the board would like to issue a letter of caution. Muldrow/Green/Approved.

Application Hearings

No application hearings.

Unfinished Business

No unfinished business.

Consideration of Funding Requests

No funding requests.

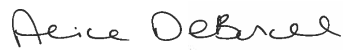
Public Comments/Other Business

No public comments or other business

The next meeting of the SC Board of Architectural Examiners will be November 16, 2022.

Motion: To adjourn the meeting. Tate/Green/Approved. The meeting adjourned at 12:45 p.m.

Respectfully submitted,



Alice M. DeBorde